

Assembly Coordinator Report

Fall Assembly 2020

Total Number of Registrants: 194

Number of voting GRs Registered: 111

Number of Area Districts Represented: 24 of 25

- First virtual assembly

Challenges:

- Having accurate email addresses for all who need to receive an invitation to Assembly.
- We may need to consider options for non-English speaking groups to have greater ability to participate.
- Organizing and preparing to run an online format meeting. Had to work through challenges like how to hold votes, training participants, hosts presenters etc.

Successes:

- Electronic registration led the dissolution of a whole registration committee who was needed in the past to print, mail, stuff, receive mailed registrations, man the check-in table, print paper documents packets etc. This was also a huge cost savings.
- A whole additional committee was created that dealt with the virtual nature of this assembly and helped to train ~40 people on use of WebEx prior to event.
- People who may not otherwise be able to attend such as newer group members, those at a distance, or those interested in future service work were able to attend. We had 42 interested parties participate up from 8 at Fall 2019 Assembly.

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Assembly Coordinator

[Link to Assembly Evaluation](#)

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